

HANDOUT 4

BECOMING A PROFESSIONAL Reading comprehension



INDICADORES DE LOGRO

- Adquiere información sobre las diferentes aptitudes e intereses para seleccionar la profesión de su interés
- Obtiene una visión general de las carreras que ofrece el medio
- Identifica problemas, causas y consecuencias y establece una definición de éste **(SOLUCIÓN DE PROBLEMAS)**
- Aporta soluciones y evalúa alternativas
- Ejecuta en la medida de sus posibilidades, acciones que contribuyan a la solución



With my teamwork, I am going to read and analyse the following information.

Los problemas que surgen en cualquier contexto se deben solucionar con la mayor prontitud; esto con el fin de evitar mayores complicaciones. En el campo laboral solucionar problemas es una tarea que se da a diario, si observáramos con detenimiento a nuestro alrededor veríamos como el tendero de nuestro barrio día a día se enfrenta con el alza de los productos, trayendo como consecuencia que los usuarios compren menos, sin embargo, él debe surtir su negocio para seguir percibiendo el sustento propio y el de su familia. Un campesino que vive de sus cultivos, no puede dejar que estos productos se malogren por falta de un medio de transporte que lleve sus productos al mercado; él debe buscar alternativas que le permitan comercializar sus productos. En cada clase puedo observar que nuestros profesores solucionan problemas que surgen al interior del aula, por ejemplo, la falta de libros para orientar una actividad no puede ser un obstáculo, el profesor busca alternativas para que todos salgan beneficiados y puedan aprovechar los recursos que hay al alcance. Estos y otros ejemplos podrían ser ilustrados en este texto. Día a día surgen problemas que debemos afrontar desde el rol que estemos cumpliendo, por ello es importante desarrollar habilidades que nos permitan sugerir y aportar acciones que contribuyan a generar una solución efectiva. En esta guía veremos las habilidades que deben desarrollarse en algunas profesiones, esto con el fin de utilizarlas en la solución de problemas que se presentan en cada trabajo en particular.



1. In an individual way, I am going to do on my notebook the following exercise. Then, I compare it with the rest of the group.



2. In the following chart there is a group of abilities and a group of professions, I should put a tick, to the developed ability needed in each profession. Let's follow the example



ABILITIES	MUSICIAN	PHYSICIAN	TEACHER	ACCOUNTANT	LAWYER
MATHEMATICS					
MOBILITY					
VERBAL					
SCIENTIFIC		X			
ORGANIZATIONAL					
ARTISTIC					
MECHANIC					

After we have analysed the special abilities in each profession, we are going to think about some problems of my community and how each one would help to solve the problem. We can do this activity in Spanish. We write the ideas on our notebook.



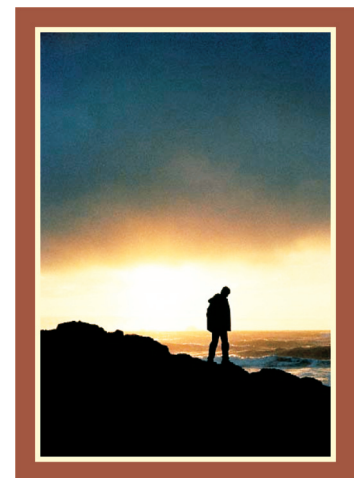
FINDING OUT MY ABILITIES

I read the following information.

Planning our future

How does a person decide what profession to choose after finishing the high school? It is a difficult decision, but it's important to consider factors, which are useful to your personality and then find out as much as possible about different professions.

If a high salary it's important, you should bear in mind to be updated and to be trained in order to be a competitive person, in your own business or as an employer. But not only





the money is important, the purpose of becoming a professional is to search the public welfare.

But no every profession or job requires a college degree. People who work at home or in their own business need technical training.

Whatever the case, your abilities in all the fields will determinate the success in your future.

Here there is a chart with some abilities required in different professions. I am going to read this information carefully; here I can find my profile as a future professional.

COMPETENCES	ABILITIES	PROFESSIONS OR JOBS
Verbal	Skill to understand and use the oral and written world.	Writer, teacher, salesperson, lawyer, politician, diplomatic relations, in general all the occupations.
Numerical	Ability to perform mathematical operation.	Accountant, teacher, chemist, physicist, banker, businessman, administrator, professional in marketing, eletronic engineer.
Mechanic and constructer	Perception of shapes and dimensions. Analysis of movements and mechanism.	Civil engineer, architect, mechanic, architecture designer, constructor, topographer, landscaper, industrial designer



En cada uno de estos trabajos se presentan problemas que deben ser solucionados oportunamente por las personas que se desempeñan en ellos.

I read the following information, and I write a summary on my notebook.



Activity one

With my team group we are going to answer the following questions.

1. How can a teacher use the verbal ability?
Give 3 ideas about it.
2. What happens if a banker doesn't have numerical ability?
3. Why is it necessary that an architect perceive shapes and dimensions?
4. What kind of problems can a deficient oral communication bring to people?



In an individual way, I analyse the previous abilities and I write on my notebook which or these abilities I have or can develop. I listen my classmate's answers.

Let's continue reading about more competences, abilities and professions. I write the most important ideas.

COMPETENCES	ABILITIES	PROFESSIONS OR JOBS
Artistic	Appreciation of shapes and harmony of elements and colours. Creativity, Capacity to observe. Manual abilities.	Painter, sculptor, fashion designer, jewel designer, graphic designer, textile designer, publisher, artistic photographer, teacher.
Musical	Sensibility to listen, sing, play instruments, harmony.	Musician, teacher, singer, Composer, orchestra director, dancer.
Scientific	Ability to solve problems researcher spirit, deduce in an easily way, define and understand principles and processes.	Biologist, doctor, physicist, chemistry, engineer, researcher, scientific, agronomist, lab technician, Geologist.
Social	Capacity of communication and living together. Ability to organise and lead groups and social activities.	Politician, lawyer, social worker, salesperson, tourist promoter, journalist, anthropologist, sociologist, teacher, therapeutic, recreative person.



With a classmate I choose one profession of each competence. After that, we write two possible problems that each professional can face in her or his job. Then, we write the possible solution. We can do that in Spanish.



En la actualidad, nuestra sociedad está sufriendo serios problemas debido a la falta de afecto en los hogares, este problema está afectando la mayoría de los niños y adolescentes. Como consecuencia de ésto, encontramos problemas de depresión, suicidio, drogadicción, alcoholismo. Todos estos trastornos comenzaron siendo simples problemas juveniles; pero al paso del tiempo y al no prestarle la atención debida se convierten en verdaderos conflictos.

Activity two

Now we are going to imagine how can help a painter, a musician, a scientific and a teacher to solve some of these serious problems. Take into account their specific abilities of these professional people. We can make the discussion in Spanish.

COMPETENCES	ABILITIES	PROFESSIONS OR JOBS
Management	Decision, initiative, confidence, organization, personal, relationships.	Personal officer, military manager, business, administrator, bankers.
Organizational And practical	Ability in the management of documents, systems, files, numbers, statistics, patience, security, perseverance, observation.	Librarian, secretary, system technician, typist, pilot, aviator, boat captain, surgeon, accountant, administrator, teacher.
Motor skills development	Ability to use some tools, coordination and precision of the movements.	Surgeon, nurse, dentist, musician, tailor, painter, sculpture, dressmaker, jeweller, architect, hairdresser.

Activity three

I complete the statements taking into account the previous chart.



I complete the statements taking into account the previous chart.

1. If I have a researcher spirit, I can be a _____.
2. If I have the ability to solve problems, I can work as a _____.
3. If I have manual abilities, I can be _____.
4. A pilot must develop the _____ ability.
5. A banker must develop the _____ ability.
6. A hairdresser must develop the _____ ability.

Let's continue reading, I use the dictionary

OTHER IMPORTANT OPTIONS

If we decide to start working in an enterprise, a factory, an office or a similar one, we need to know some important information about how to make an interview in order to get the job.



How to Survive a Job Interview

By Brenda B. Covert

At some point you stop expecting people to hand you money, and you get a job to earn your own. A job will move you toward independence. That's a good thing, right? However, to get the job, you must first get through the job interview. Few things in life are as stressful as a job interview. So many worries run through your



mind. *Will I look right for the job? Will they like me? Will I say something stupid? Will I swallow my tongue and choke? Will they wonder what planet I'm from?*

- As you apply for jobs, you will get a call to meet with the person who is hiring.
- You will want to make a good impression.
- You may have found the job in the newspaper or through a job service.
- A friend or relative who works for the company may have recommended you.

That was enough to help you survive an interview. Now you must prove that you are the best person for the job! The Boy Scout slang is, "Be prepared." Make it your own slang. Be prepared for your interview.

- Start by learning how the company operates. What duties would you be expected to handle? Read the job description!
- Pursue only those jobs that you know you are capable of doing. If you don't have the necessary skills, don't waste your time or the interviewer's time.
- If you have a strong desire to work for a certain place, but you aren't qualified, make plans to gain the skills or education that will make you attractive to that company.
- Don't go to the interview without an idea of what you will say.
- Find someone to help you practice. Maybe a friend or a relative will pretend to interview you for the job. If not, use a mirror to practice explaining your interest in the job. Why are you seeking a job with that company? What qualifies you for the job? What are your strengths? (This is no time to be shy or modest. How will the interviewer know what you are capable of if you don't talk about it?).
- Practice saying positive things about your abilities.
- Next, what are your weaknesses? When asked about weaknesses, it's best to admit one. After all, no one will believe you are perfect! Choose a weakness that won't affect your ability to do the job.



LET'S IMAGINE....

You are going to present an interview.

What kind of problems can you have before, during or after the interview?. Let's discuss about it in Spanish.

DON'T FORGET: BE YOURSELF AND TAKE RISKS

To prepare for the best interview possible, get acquainted with the following do and don'ts.

Answer the following questions:

1. What should your slogan be?

- a. Like it or lump it
- b. Be prepared
- c. While I breathe, I hope
- d. Better late than never

2. Before you apply for a job, you should:

- a. Get a manicure
- b. Decide how much vacation time to ask for
- c. Read the job description
- d. Spit out your gum

3. You prepare for your interview by:

- a. Getting a manicure
- b. Eating a big meal
- c. Taking a nap
- d. Practicing what you plan to say

4. You were a volunteer at the animal shelter for a year. During your interview you refer to the experience as:

- a. No big deal
- b. Not a «real» job





- c. A time for learning to be prompt, flexible, and trustworthy
- d. Not relevant to the job you now want

5. Which of these is not good interview behaviour?

- a. Arriving on time
- b. Answering your ringing cell phone
- c. Showing enthusiasm for the job
- d. Making eye contact



6. Which one of these shows common sense?

- a. Sinking into the chair to show how relaxed you are
- b. Combing your hair when the person looks down at your job application
- c. Leaving the tongue and eyebrow jewellery at home
- d. Bringing lunch to the interview

7. Have you ever had any work experience? If so, what was the job?

8. How soon do you expect to start looking for a job?



En cada región, departamento o nación hay problemas que son permanentes o que llevan mucho tiempo sin dársele soluciones efectivas. Las nuevas generaciones están llamadas a buscar e implementar acciones encaminadas a dar solución a estos problemas desde sus áreas de conocimiento o desempeño, teniendo como apoyo algunas instituciones que tienen como objetivo ayudar a las comunidades a solucionar los problemas de las comunidades, entre ellos encontramos Plan de desarrollo del municipio, concejo municipal, asamblea departamental entre otros. El sentido de pertenencia por nuestra región debe motivarnos a aportar esfuerzos e ideas para mejorar la calidad de vida de quienes hacemos parte de la comunidad. Recordemos que debemos ser parte de la solución y no del problema.





1. Taking into consideration the previous chart referring to the professions and jobs, I am going to meet with my classmates in order to look for our abilities to choose our profession. If I have some problems, I can ask support to my classmates or to the teacher.
2. There are some professionals who work in my community, as a doctor, nurse, agronomist, veterinarian; so, there are many people that help our town or city. I am going to get information about the profession that I want to get in some years. I can do an interview to some people that have the job that I want. I can ask about their experiences, if they are happy or not with his job, we ask them about the problems that they have found in our community and how they have gotten any solution . After that, I share this information with my classmates.
3. Dreaming with our future:
We are going to suppose that we are going to make a meeting in 10 years in our school, in this meeting each one is going to carry his/her carnet saying ; profession, job, visited places, married or single.... I can add more information, every one has to complete this form, in order to make a projection about our dreams. We can use the chart below with the professions.
4. Let's identify three problems that we have in our classroom. For example the people who are not on time to the class, the lack of some resources at the library. We propose some possible solutions and we try to put them into practice.



Now we are going to listen this beautiful song, it's name THE REASON, we invite you to look for a good reason to be a good person as a student, as a future professional, as a family member and as a society member too. You are an important person in our world, you have many things to do for you and for the people who are around you.



THE REASON

I'm not a perfect person
As many things I wish I didn't do
But I continue learning
I never meant to do those things to you
And so I have to say before I go
That I just want you to know.

I've found a reason for me
to change who I used to be
A reason to start over new
and the reason is you.

I'm sorry that I hurt you
It's something I must live with veryday
And all the pain I put you through
I wish that I could take it all away
And be the one who catches all your tears
That's why I need you to hear.

I've found a reason for me
To change who I used to be
A reason to start over new
and the reason is You [x4].

I'm not a perfect person
I never meant to do those things to you
And so I have to say before I go
That I just want you to know.

I've found a reason for me
To change who I used to be
A reason to start over new
and the reason is you.

I've found a reason to show
A side of me you didn't know
A reason for all that I do
And the reason is you.

(HOOBASTANK)

David McNew / Getty Images



ESTUDIO Y ADAPTACIÓN DE LA GUÍA

